

Job Description

Job Title:	Senior Lecturer in Acting (Research)
Job Ref:	ACI179A
Campus:	Hendon
Grade:	Grade 8
Starting Salary:	£50,583 per annum inclusive of Outer London Weighting rising to £58,004 per annum incrementally each year
Hours:	The duties and responsibilities of a Senior Lecturer are wide-ranging. You will be expected to work hours as are reasonably necessary in order to fulfill your duties and responsibilities
FTE:	1.0 FTE
Period:	Permanent
Reporting To:	Head of Department (School of Arts)
Reporting to Job Holder:	N/A

Role Summary

We are looking for a Senior Lecturer in Acting with a focus on Theatre. The role will be held by a developing academic with a focus on either research or practice, who combines this with learning and teaching, knowledge exchange and the ability to make a broader contribution to their programme.

As Acting is a key competency within the Theatre programme, the postholder will lead in the provision of Acting Learning and Teaching across the student cohorts in Theatre. Students will be exploring contemporary and classical texts, improvisation and physical theatre, immersive and applied approaches, so a broad range of knowledge and skills is required for the post.

Job Purpose

To conduct and contribute to research or practice, learning and teaching, and knowledge transfer to the benefit of students, the School, the University and the wider community.

Main Responsibilities

Learning and Teaching:

- Deliver high quality teaching to students
- Design, develop and review teaching activities and materials
- Identify best and innovative practices in learning and teaching and build these into personal teaching practice
- Maintain an understanding of how emerging research in the subject discipline can shape and improve the curriculum, and inform personal teaching practice
- Contribute to course/programme review and design
- Give effective advice, guidance and feedback to students, to support their academic progress
- Enhance student experience and outcomes

Research and Knowledge Exchange:

- Contribute to or lead (under guidance) applications for research and knowledge transfer funding
- Individually or with others, conduct and disseminate the outputs of high quality research, normally of international standard
- Develop and maintain a network of research and knowledge transfer related contacts, in the University and the wider specialist community

- Be committed to ensuring that research has impact beyond academia
- Continually update own knowledge in the field of specialism
- Supervise Masters students and contribute to doctoral supervision

Academic Leadership and Management:

- Lead learning and teaching activities in a particular area as agreed, e.g. module leadership
- Manage research and knowledge exchange activity – e.g. a self-contained project or a strand of a broader programme
- Contribute to the administration of the academic programme, by supporting student recruitment, induction etc
- Advise and coach colleagues
- Manage allocated People and resources
- Undertake other activities, as required

Other Responsibilities:

- The postholder will carry out any other duties as are within the scope, spirit and purpose of the job as requested
- The postholder will actively follow Middlesex University policies including Equality & Diversity policies
- As duties and responsibilities change, the job description will be reviewed and amended in consultation with the postholder

Leave: 35 days per annum plus eight Bank Holidays and seven University days taken at Christmas (pro rata for part-time staff) which may need to be taken as time off in lieu.

Flexibility: Please note that given the need for flexibility in order to meet the changing requirements of the University, the duties and location of this post and the role of the post-holder may be changed after consultation. The balance of duties may vary over time and will be reviewed as part of the appraisal process.

PERSON SPECIFICATION

Post Title: Senior Lecturer in Acting (Research)

Your supporting statement on your application form will be assessed to see how you meet each of the following criteria.

Knowledge, Skills and Experience

Essential Requirements:

- Appropriate academic qualifications at postgraduate level (normally a doctorate or equivalent), or equivalent high-profile professional practice experience
- Evidence of ability to attract research and knowledge exchange funding/income around theatre acting and performance
- Track record of research outputs of high international standing pertaining to theatre acting and performance
- A track record of internationally esteemed performance work at public venues, with attendant profile beyond academia
- Track record of innovation in teaching and learning of theatre acting and performance, reflected in design, delivery and promotion of good professional practice
- Proven ability to deliver high quality teaching of theatre acting and performance, including quality student experience and positive student outcomes
- Ability to lead and engage students and academic staff, and to motivate them to perform at their best
- Demonstrable commitment to fairness and the principles of equality and inclusion

Desirable Requirements:

- Knowledge of facilitating socially engaged acting practice

Parking at Hendon Campus

There are currently *Regular Parking Permits and Pre-Paid Parking options* available to new joiners. *Further details are available on the Travel and transport page on the staff intranet. Please note if the number of applications becomes oversubscribed these parking options could be withdrawn at any point.*

Information for Disabled Staff

Staff and visitors with their own current blue badge have access to free parking on campus. All blue badge holders should present a copy of their blue badge to the security office in the Quad. Holders will be given car park access up to the date of expiry of their blue badge.

Public Transport

Our Hendon Campus is well served by public transport with buses, London underground and British Rail services all within a short walk of the campus. You can get detailed journey information from TfL (www.tfl.gov.uk) and have a look at our directions and location to help plan your travel: <http://www.mdx.ac.uk/aboutus/Location/hendon/directions/index.aspx>

We offer an interest-free season ticket loan, interest-free motorbike loan, and bicycle and motorbike parking and changing facilities.

We value diversity and strive to create a fairer, more equitable work environment for our staff and students.

We offer a range of family friendly, inclusive employment policies, flexible working arrangements, staff diversity networks, campus facilities and services to support staff from different backgrounds.

The postholder should actively follow Middlesex University policies and procedures and maintain an awareness and observation of Fire and Health & Safety Regulations.

What Happens Next?

If you wish to discuss the job in further detail please contact Dr. James Charlton, Interim Academic Dean Arts and Creative Industries, by email on j.charlton@mdx.ac.uk

Postgraduate Certificate in Higher Education Programme

Staff who do not hold a teaching qualification in Higher Education may be required to undertake a PGCHE on appointment.

POST GRADUATE CERTIFICATE IN HIGHER EDUCATION

Set out below are the conditions which apply to newly appointed academic or related staff in relation to the PG Cert Higher Education programme:

- all staff with a contract of more than two years duration and not less than 0.5 FTE are expected to complete the programme unless exempted at the time of appointment;
- other fractional staff and part-time hourly-paid staff may enroll on the programme subject to the normal University conditions concerning payment of tuition fees;
- exemption shall be granted to suitably qualified and experienced staff: *i.e.* 3 years full-time or equivalent or PG Cert HE or equivalent;
- normally staff should be expected to complete the PG Cert HE programme successfully within 24 months of enrolling;
- normally there will be an upper limit of four years to complete the programme successfully. If problems are identified at 30 months every effort will be made to resolve them at a staff development level;
- failure to complete the programme within four years may result in delayed grade progression within the University from Lecturer to Senior Lecturer and is likely to be considered negatively when candidates in such a position apply for promotion;
- staff must be given adequate time to complete the programme within an agreed time framework (*i.e.* normally within 24 months);
- staff will normally be given a time allocation of 0.1 FTE in order to participate in the programme;
- staff who do not complete the programme successfully within 48 months of enrolment without good cause shall not receive a further increment until they do successfully complete the programme;
- where exceptional circumstances apply staff should have the right to appeal to the Deputy Vice-Chancellor against a decision to withhold increments pending successful completion of the programme within four years.

The following qualifications will be considered for exemption of new teaching staff from undertaking the PGCHE:

Either

- Qualified teacher status: e.g. Registered teaching qualification recognised by SEDA, Bed, PG Cert E or further education qualification;
- DFEE registered teaching number (school based number);
- Recognised ENB (NURSING) teaching qualification.

Or

- Three years full time teaching experience (subject to review following guidelines from ITLHE).

Not Accepted

General Adult Education cert. not accepted at present as it does not consider theories of learning, knowledge, needs, skills, and principles of learning.

NB Regardless of exemption, all new lecturers to the University **MUST** go through academic induction.